

Photocopying Service in the Library (26/08/2011)

Dear All,

Welcome back to the New Academic Year!

Please note that the photocopying shop located in the Library has ceased operation and it may take some time for the University to secure the service of another company. Therefore, in order to cater to the needs of our users for photocopying, the Library has now provided **two self-service photocopiers** (with more coming soon).

One photocopier is located on **the ground floor in front of the CREW Office**, while another is available on **the 1st floor beside the Macau Collection Room**. These photocopiers can only be operated with e-purse. Therefore, if you have campus card and wish to add value to them, please go to:

- Add-Value Machine in N102 at Choi Kai Yau Building
- Add-Value Machine on the 9th Floor of East Asia Hall
- Treasury Section (A203) at the Administrative Building
- Library Cafe

Note: (For staff) You must activate your e-purse function at Treasury Section (A203) if you are using the e-purse for the first time.

We would like to take this opportunity to appeal to our users to be considerate when photocopying, for the sake of environmental protection and of other users, who may be waiting for using these photocopiers.

In addition, **please be informed that photocopying is also available in the Printing Room (JLG210) located at the Silver Jubilee Building.**

Thank you very much for your attention.

Regards,
UM Library